



NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act (APA) requires the publication of Notices of Substantive Policy Statements issued by agencies (A.R.S. § 41-1013(B)(14)).

Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice.

Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal

procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the APA.

If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF HEALTH SERVICES

[M15-27]

1. Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:

SP-059-PHS-EDC: Outbreak Reporting in the Health Care Institution Setting

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issuance date: February 5, 2015
Effective date: February 15, 2015

3. Summary of the contents of the substantive policy statement:

The substantive policy statement notifies the public how the Arizona Department of Health Services (Department) interprets the term "outbreak" and the reporting requirements for an administrator of a health care institution (HCI) in which a reportable outbreak is detected.

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

Arizona Administrative Code (A.A.C.) R9-6-202 and Table 1

5. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a revised substantive policy statement that updates the format and clarifies the wording of the substantive policy statement for a HCI administrator's reporting requirements in A.A.C. R9-6-202(B) and Table 1 for an outbreak. The revised substantive policy statement also adds the Department's interpretation of the term "outbreak" and where information may be found for what constitutes an outbreak of each disease or condition for which outbreak reporting is required.

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Ken Komatsu, State Epidemiologist

Address: Arizona Department of Health Services
Division of Public Health Preparedness
150 N. 18th Ave., Suite 150
Phoenix, AZ 85007

Telephone: (602) 364-3587

Fax: (602) 542-2722

E-mail: komatsk@azdhs.gov

or

Name: Jeff Bloomberg, Manager

Address: Arizona Department of Health Services
Office of Administrative Counsel and Rules
1740 W. Adams, Suite 203
Phoenix, AZ 85007

Telephone: (602) 542-1020



Fax: (602) 364-1150
E-mail: Jeff.Bloomberg@azdhs.gov

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A copy of the substantive policy statement is available, free of charge, from the Arizona Department of Health Services, Office of Administrative Counsel and Rules at the following web address: <http://www.azdhs.gov/ops/oacr/rules/sps/index.php?pg=preparedness>. A copy of the substantive policy statement may also be obtained from the Arizona Department of Health Services, Bureau of Epidemiology and Disease Control, 150 N. 18th Avenue, Suite 150, Phoenix, AZ 85007 for 25 cents per page. Payment is accepted in cash or money order made payable to the Arizona Department of Health Services.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF HEALTH SERVICES

[M15-28]

1. Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:

SP-065-PHS-EDC: Interpretation of “Outbreak” in Reporting Requirements for Schools, Child Care Establishments, and Shelters

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issuance date: February 5, 2015
Effective date: February 15, 2015

3. Summary of the contents of the substantive policy statement:

The substantive policy statement notifies the public how the Arizona Department of Health Services (Department) interprets the term “outbreak” and the reporting requirements for an administrator of a school, child care establishment, or shelter in which a reportable outbreak is detected.

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

Arizona Administrative Code (A.A.C.) R9-6-203 and Table 2

5. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a revised substantive policy statement that provides the Department’s interpretation of the term “outbreak” as it relates to only the outbreak reporting requirements for an administrator of a school, child care establishment, or shelter in A.A.C. R9-6-203(A) and Table 2. The revised substantive policy statement also states where information may be found for what constitutes an outbreak of each disease or condition for which outbreak reporting is required.

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Ken Komatsu, State Epidemiologist
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Telephone: (602) 542-1020



Fax: (602) 364-1150

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