

NOTICES OF EXEMPT RULEMAKING

The Administrative Procedure Act requires the *Register* publication of the rules adopted by the state's agencies under an exemption from all or part of the Administrative Procedure Act. Some of these rules are exempted by A.R.S. §§ 41-1005 or 41-1057; other rules are exempted by other statutes; rules of the Corporation Commission are exempt from Attorney General review pursuant to a court decision as determined by the Corporation Commission.

NOTICE OF EXEMPT RULEMAKING

TITLE 7. EDUCATION

CHAPTER 2. STATE BOARD OF EDUCATION

Editor's Note: The following Notice of Exempt Rulemaking is exempt from Laws 2009, 3rd Special Session, Ch. 7, § 28. (See the text of § 28 on page 742.)

[R10-47]

PREAMBLE

- 1. Sections Affected**

R7-2-604.03	<u>Rulemaking Action</u>
R7-2-604.04	New Section
R7-2-614	New Section
	Amend
- 2. The statutory authority for the rulemaking, including both the authorizing statute (general) and the statutes the rules are implementing (specific):**

Authorizing statute: A.R.S. § 15-203(A)(1)
Implementing statute: A.R.S. § 15-701.02
- 3. The effective date of the rules:**

March 22, 2010
- 4. A list of all previous notices appearing in the *Register* addressing the exempt rules:**

Not applicable
- 5. The name and address of agency personnel with whom persons may communicate regarding the rulemaking:**

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- 6. An explanation of the rule, including the agency's reasons for initiating the rule, including the statutory citation to the exemption from the regular rulemaking procedures:**

The purpose for the alternative certification rule change is to create non-traditional pathways for teacher and administrator certification. The rules provide for greater flexibility on how institutions or organizations can train teacher or administrator candidates. The rule also establishes a new process for institutions or organizations seeking approval as alternative preparation programs.

Pursuant to A.R.S. § 41-1005(F) the State Board of Education is exempt from standard rulemaking procedures.
- 7. A reference to any study relevant to the rule that the agency reviewed and either relied on or did not rely on in its evaluation of or justification for the rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:**

Not applicable
- 8. A showing of good cause why the rule is necessary to promote a statewide interest if the rule will diminish a previous grant of authority of a political subdivision of this state:**

Not applicable

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9. The summary of the economic, small business and consumer impact:

The rules are not expected to have any economic impact on small businesses nor have any impact upon school districts and charter schools.

10. A description of the changes between the proposed rules, including supplemental notices and final rules (if applicable):

Not applicable

11. A summary of the comments made regarding the rule and the agency response to them:

As required by the Board's rulemaking procedures, public hearings were held on February 16, 2010 and March 16, 2010. The following is a summary of the public comment received at these hearings followed by the agency response to each item:

- Arizona is not experiencing a shortage of certified teachers; therefore, the development of alternative preparation programs is not necessary.
Agency response: This is true in the more urban areas of the state; however, many rural districts still report great difficulties in finding qualified teacher candidates. Additionally, the recent reduction in the number of newly certified teachers coincides with the state's economic downturn. Having this rule in place will be beneficial when the economy improves.
- The Board should not create a separate approval process for alternative and traditional teacher preparation programs. The standard for program approval should be identical in all cases.
Agency response: As a matter of policy, it is the Board's position that the state will benefit from creating an environment that permits more creative ways of preparing teachers. While the processes may be different, all program applicants must still demonstrate adherence to the Board's professional teacher and/or administrator standards.
- Dual approval processes will cause confusion among applicants/providers.
Agency response: It is the Board's position that the dual process is clearly articulated. Those programs seeking approval as an alternative provider fall under the newly adopted rule. This rule does not impact the process traditional providers have become accustomed to over the last several years.
- The qualifications for an intern certificate should include evidence that the applicant has partnered with a school district for employment while the applicant completes the requirements of an alternative preparation program.
Agency response: It is the position of the Board that teachers on Intern Certificates should be afforded the same rights as other teachers. This allows them greater flexibility to find employment.
- The language regarding the length of the required capstone/field experience implies that the requirement is greater than one academic year.
Agency response: Prior to final adoption, this language was modified to clarify that the field experience requirement is equal to one school year.
- The maximum allowable time for program approvals should be seven years, not 10. The seven year period would align with national reforms (NCATE).
Agency response: Prior to final adoption, this recommendation was incorporated into the rule.
- The rule should specify how the Board will terminate approval statuses for underperforming organizations.
Agency response: The proposed language for alternative providers regarding the termination of approval is identical to that governing traditional providers. This language has been in place for several years.

12. Any other matters prescribed by statute that are applicable to the specific agency or to any specific rule or class of rules:

Not applicable

13. Incorporations by reference and their location in the rules:

Not applicable

14. Was this rule previously made as an emergency rule? If so, please indicate the Register citation:

Not applicable

15. The full text of the rule follows:

TITLE 7. EDUCATION

CHAPTER 2. STATE BOARD OF EDUCATION

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ARTICLE 6. CERTIFICATION

Section

R7-2-604.03. Alternative Professional Preparation Programs

R7-2-604.04. Alternative Professional Preparation Program Approval Procedures

R7-2-614. Other Teaching Certificates

ARTICLE 6. CERTIFICATION

R7-2-604.03. Alternative Professional Preparation Programs

- A.** Alternative professional preparation institutions may include, but are not limited to, universities and colleges, school districts, professional organizations, private businesses, charter schools, and regional training centers. At a minimum, the professional preparation program shall include training in the standards described in R7-2-602 and R7-2-603, a capstone experience, and alignment with national standards.
- B.** The Board shall evaluate and may approve the alternative professional preparation programs of applicants which request Board approval. Rules R7-2-604, R7-2-604.03 and R7-2-604.04 apply to all alternative professional preparation programs in teacher, administrator, school guidance counselor, and school psychology programs that lead to certification. The Board may grant program approval for a period not to exceed seven years.
- C.** Board approval of alternative professional preparation programs may be granted following the successful evaluation of the program. Board rules in effect at the time of the submission of a program for evaluation shall be the rules upon which the institution is evaluated.

R7-2-604.04. Alternative Professional Preparation Program Approval Procedures

- A.** The Board shall establish a review committee for the purpose of evaluating all complete applications for alternative professional preparation program approval. The committee shall be comprised of seven members and may include representatives from the Board, the Department, higher education, local school districts, charter schools or the local business community.
- B.** Applicants seeking professional preparation program approval shall submit to the Department the information necessary to conduct a review of the preparation program. The Department shall prescribe forms to assist applicants with providing all information required as part of the review process. The required information shall include the following:
 - 1. A profile that includes information regarding the type of organization seeking approval, the type of approval being requested.
 - 2. A description of the organization's conceptual framework. This shall include an explanation of the applicant's vision, mission, philosophy and goals.
 - 3. The criteria for student entry into the program, a summary of the program course sequence or alternative program/course of study, descriptions of all required courses, or alternative program/course of study, and verification that program graduates possess a Bachelor's degree from an accredited institution and have completed the training necessary to obtain a Structured English Immersion endorsement.
 - 4. Data regarding the institution's faculty or personnel. This shall include demographic data relating to the faculty and/or personnel for each program seeking approval.
 - 5. A description of the field experience and capstone experience policies for the program being considered for Board approval. The review committee shall verify that the field experience or capstone experience complies with relevant standards as articulated in R7-2-602 or R7-2-603 and relevant national standards. Individuals enrolled in an approved alternative professional preparation program may complete their field experiences or capstone experiences during the valid period of their intern certificates. Programs applying for approval in school psychology and guidance counseling shall only be required to demonstrate compliance with applicable national standards.
 - 6. A description of the assessment plan for measuring competencies in coursework and field experience. The plan shall require, at a minimum, that candidates demonstrate competencies as articulated in R7-2-602 or R7-2-603 and relevant national standards. Programs applying for approval in school psychology and guidance counseling shall only be required to demonstrate compliance with applicable national standards.
 - 7. A description of how this program will align with relevant standards as articulated in R7-2-602 or R7-2-603 and with applicable national standards. Programs applying for approval in school psychology and guidance counseling shall only be required to demonstrate compliance with applicable national standards.
- C.** The Department shall provide applicants for program approval with written notification indicating whether all necessary information has been submitted to complete the review process. If additional information is required the written notice shall specify the deficiencies and indicate that the institution has 30 days from receipt of the notice to supply the Department with all required information.
- D.** Upon verification that an applicant has satisfied the submittal requirements for the review, the Department shall inform the executive director for the Board that the application is complete. The executive director shall schedule a meeting of the review committee described in subsection (A) to review the application and prepare a recommendation for the Board. The review committee shall evaluate each program on identical criteria, as directed by the Board. The evaluation shall permit

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variations in program design.

- E.** The review committee may request additional information from an applicant if it determines that such information is necessary to complete an evaluation.
- F.** Upon completion of the review, the review committee shall, within 90 days, provide the applicant with a report of its findings. The institution shall have 30 days from receipt of the review team's findings to submit a response addressing the findings.
- G.** Based upon the findings, the review team shall recommend to the Board that the program be approved, approved with conditions or denied. The Board may grant program approval for a period not to exceed seven years.
- H.** An applicant may request reconsideration of the Board's decision. If a program is ultimately denied approval the applicant may not reapply for approval for a period of one year from the date of the Board's final action.
- I.** Applicants with Board approval shall make available to the public a statement indicating the type of approval it has been granted and the valid period for that approval.
- J.** Each approved applicant shall file an annual report with the Department documenting program activities for the previous year.
- K.** Individuals participating in or completing Board approved programs as delineated in R7-2-604.04 may apply for a Teaching Intern Certificate, pursuant to R7-2-614(E).
- L.** To maintain Board program approval the organization shall be in continuous operation and training students in accordance with its mission and program objectives, fulfill all reporting requirements, and maintain compliance with all applicable local, state, tribal and federal requirements. The Department shall provide the Board with an evaluation of the program's effectiveness. This evaluation shall include available data pertaining to the academic achievement of those students taught by program graduates.
- M.** The Department shall administer two cycles per year for the review of applications for program approval. One cycle shall commence in January and the other cycle in July. To be eligible for either cycle an applicant must submit all required preliminary review documentation by either January 15 or July 15. The Department may establish additional application cycles at its discretion and as resources permit.
- N.** Applicants seeking renewal of program approval shall submit the required preliminary review documentation by the deadline for a review cycle that commences at least one year prior to the expiration date of the approved program.

R7-2-614. Other Teaching Certificates

- A.** Except as noted, all certificates are subject to the general certification provisions in R7-2-607.
- B.** Substitute Certificate – grades K through 12
 1. The certificate is valid for six years and renewable by reapplication.
 2. The certificate entitles the holder to substitute in the temporary absence of a regular contract teacher. A person holding only a substitute certificate shall not be assigned a contract teaching position.
 3. An individual who holds a valid teaching or administrator certificate shall not be required to hold a substitute certificate to be employed as a substitute teacher.
 4. A person holding only a substitute certificate shall be limited to teaching 120 days in the same school each school year.
 5. The requirement for issuance is a Bachelor's degree and a valid fingerprint clearance card issued by the Arizona Department of Public Safety.
 6. Substitute certificates previously issued as valid for life under this rule shall remain valid for life.
- C.** Emergency Substitute Certificate – grades K through 12
 1. The certificate is valid for one school year or part thereof. The expiration date shall be the following July 1.
 2. The certificate entitles the holder to substitute only in the district that verifies that an emergency employment situation exists.
 3. The certificate entitles the holder to substitute in the temporary absence of a regular contract teacher. A person holding only an emergency substitute certificate shall not be assigned a contract teaching position.
 4. The holder of an emergency substitute certificate shall be limited to 120 days of substitute teaching per school year.
 5. The requirements for initial issuance are:
 - a. High school diploma,
 - b. Verification from the school district superintendent that an emergency employment situation exists, and
 - c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
 6. The requirements for each reissuance are:
 - a. Two semester hours of academic courses completed since the last issuance of the Emergency Substitute Certificate. District in-service programs designed for professional development may substitute for academic courses. Fifteen clock hours of in-service is equivalent to one semester hour. In-service hours shall be verified by the district superintendent or personnel director. Individuals who have earned 30 or more semester hours are exempt from this requirement,
 - b. Verification from the school district superintendent that an emergency employment situation exists, and
 - c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

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- D. Emergency Teaching Certificate – birth through grade 12
1. The emergency teaching certificate is valid one school year or part thereof. The expiration date shall be the following July 1. An emergency teaching certificate shall not be issued more than three times to an individual. An individual who receives an intern certificate and does not complete the requirements for a provisional certificate shall not be eligible for an emergency certificate.
 2. The emergency teaching certificate entitles the holder to enter into a teaching contract.
 3. Emergency teaching certificates shall be issued for early childhood, elementary, secondary, and special education certificates required by A.R.S. § 15-502(B), and required endorsements.
 4. The emergency teaching certificate entitles the holder to teach only in the district or charter school that verifies that an emergency employment situation exists.
 5. The requirements for initial issuance are:
 - a. A Bachelor's degree,
 - b. Verification from the school district superintendent or charter school administrator that an emergency employment situation exists,
 - c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety,
 - d. Verification from the district school superintendent or charter school administrator that the following requirements have been met and a highly qualified and employable candidate was not found:
 - i. The position was advertised on a statewide basis and with at least three career placement offices of higher education institutions; and
 - ii. The district or charter school is participating in any available Arizona State Board approved alternative path to certification program(s). This requirement may be waived if a district superintendent or charter school administrator provides evidence that an alternative path to certification program is either not available or not capable of alleviating the emergency employment situation.
 6. In addition to the requirements listed in subsection (D)(5) the requirements for reissuance shall include six semester hours of education courses completed since the last issuance of the emergency teaching certificate.
- E. Teaching Intern Certificate – grades K through 12
1. Except as noted, the teaching intern certificate is subject to the general certification provisions in R7-2-607.
 2. The certificate is valid for one year from the date of initial issuance and may be extended ~~for one year~~ yearly for no more than two consecutive years at no cost to the applicant if the provisions in subsection ~~(E)(7)~~ (E)(6) are met.
 3. The teaching intern certificate entitles the holder to enter into a teaching contract while completing the requirements for an Arizona provisional teaching certificate. During the valid period of the intern certificate the holder may teach in a Structured English Immersion classroom, or in any subject area in which the holder has passed the appropriate Arizona Teacher Proficiency Assessment. The candidate shall be enrolled in an Arizona State Board authorized alternative path to certification program, or an Arizona State Board approved teacher preparation program.
 4. ~~The teaching intern certificate is valid only in the Arizona school district or charter school that requests the certificate and is not transferable.~~
 - ~~5-4.~~ An individual is not eligible to hold the teaching intern certificate more than once in a five year period.
 - ~~6-5.~~ The requirements for initial issuance of the teaching intern certificate are:
 - a. A Bachelor's degree or higher from an accredited institution;
 - b. A passing score on one or more subject knowledge portions of the Arizona Teacher Proficiency Assessment ~~which that~~ corresponds to the applicant's teaching assignment(s);
 - c. ~~A letter of intent to hire or a contract indicating full-time contracted employment to include grade level and content signed by the district superintendent or charter school administrator~~ Completion of the requirements for a Provisional Structured English Immersion endorsement, as prescribed in R7-2-613(J);
 - d. Verification of enrollment in an Arizona State Board approved alternative path to certification program, or an Arizona State Board approved teacher preparation program; and
 - e. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
 - ~~7-6.~~ The requirements for the extension of the teaching intern certificate are:
 - a. Qualification for the initial issuance of the teaching intern certificate outlined in subsection ~~(E)(6);~~ (E)(5).
 - b. ~~A contract indicating full-time employment to include grade level and content signed by the district superintendent or charter school administrator;~~
 - ~~e-b.~~ Official transcripts documenting the completion of required coursework; and
 - ~~d-c.~~ A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
 - ~~8-7.~~ The holder of the teaching intern certificate may ~~be eligible to apply for an Arizona Provisional Teaching Certificate prior to the teaching intern certificate's expiration upon~~ completion of the following:
 - a. Successful completion of an Arizona State Board authorized alternative path to certification program or an Arizona State Board approved teacher preparation program. This shall include satisfactory completion of a field experience or capstone experience of no less than one full academic year. The field experience or capstone experience shall include performance evaluations in a manner that is consistent with policies for the applicable alter-

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native professional preparation program, as described pursuant to R7-2-604.04(B)(5);

- b. A passing score on the required professional knowledge portion of the Arizona Teacher Proficiency Assessment;
- c. The submission of an application for the provisional teaching certificate to the Arizona Department of Education; and
- d. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

F. Adult Education Certificates

- 1. The adult education certificates are issued for individuals teaching in the areas of Adult Basic Education, Adult Secondary Education, English Language Acquisition for Adults, or Citizenship.
- 2. Provisional Adult Education Certificate.
 - a. The certificate is valid for three years and is not renewable.
 - b. The requirement for issuance is a valid fingerprint clearance card issued by the Arizona Department of Public Safety and a Bachelor's degree or three years of experience as a teacher, tutor, or aide in an adult education program or in grades K through 12. Up to two years of experience may be waived by postsecondary academic credit, with 30 semester hours equivalent to one year of experience.
- 3. Standard Adult Education Certificate-
 - a. The certificate is valid for six years.
 - b. The requirements are:
 - i. One year of part-time or full-time teaching experience under a provisional adult education certificate, verified by an adult education program administrator;
 - ii. Completion of 10 clock hours in a professional development program described in R7-2-619(B) since the issuance of the provisional adult education certificate; and
 - iii. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
 - c. The renewal requirements are completion of 60 clock hours in a professional development program, described in R7-2-619(B).

G. Junior Reserve Officer Training Corps Teaching Certificate – grades nine through 12

- 1. The certificate is valid for six years and is renewable upon application.
- 2. The certificate is valid at any local education agency which conducts an approved Junior Reserve Officer Training Corps program of the Air Force, Army, Navy, or Marine Corps.
- 3. The requirements are:
 - a. Verification by the district of an approved Junior Reserve Officer Training Corps program of instruction in which the applicant will be teaching;
 - b. Verification by the district that the applicant meets the work experience required by the respective military service; and
 - c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

H. Athletic coaching certificate – grades seven through 12

- 1. The certificate is valid for six years.
- 2. The certificate entitles the holder to perform coaching duties in interscholastic and extracurricular athletic activities. It is not required for teachers who hold a valid elementary, secondary or special education certificate.
- 3. The requirements are:
 - a. Valid certification in first aid and Coronary and Pulmonary Resuscitation (CPR);
 - b. Completion of 15 semester hours of courses which shall include at least three semester hours in courses related to each of the following:
 - i. Methods of coaching,
 - ii. Anatomy and physiology,
 - iii. Sports psychology,
 - iv. Adolescent psychology, and
 - v. The prevention and treatment of athletic injuries;
 - c. Two hundred fifty hours of verified coaching experience in the sport to be coached. Coaching experience may include experience as a head coach or assistant coach in a school program or in an organized athletic league; and
 - d. A valid fingerprint clearance card issued by the Arizona Department of Safety.
- 4. Renewal requirements are:
 - a. Completion of 60 clock hours in a professional development program described in R7-2-619(B);
 - b. Valid certification in first aid and CPR.

I. Provisional Foreign Teacher Teaching Certificate

- 1. This certificate is required for a teacher or professor from any foreign country, state, territory or possession of the United States contracted through the foreign teacher exchange program as authorized by federal statutes enacted by the Congress of the United States or other foreign teacher recruitment programs approved by the United States Department of State.
- 2. This certificate is valid for one year and may be extended for an additional year by the consent of the contracting gov-

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erning board, the education service agency, the charter holder, or the Arizona Board of Regents.

3. The requirements are:
 - a. Verification that training and background comply with the comparable Arizona teaching certificate as provided in R7-2-609(B)(2), R7-2-610(B)(2), R7-2-611(C)(3), (E)(3), (G)(2), (I)(2), (K)(2), (M)(2), R7-2-612(D)(2), (F)(2), (H)(2), (J)(2), or (L)(2).
 - b. Holds a valid fingerprint clearance card issued by the Arizona Department of Public Safety.
 - c. Demonstrates fluency in English as verified by the Test of English as a Foreign Language (TOEFL) or other English proficiency tests approved by the State Board of Education.
 - d. The passing score by the Test of English as a Foreign Language (TOEFL) or other English proficiency tests approved by the State Board of Education shall be determined by the Board using the results of validity and reliability studies. The passing score for each assessment shall be reviewed by the Board at least every three years.

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CHAPTER 2. STATE BOARD OF EDUCATION

Editor's Note: The following Notice of Exempt Rulemaking is exempt from Laws 2009, 3rd Special Session, Ch. 7, § 28. (See the text of § 28 on page 742.)

[R10-46]

PREAMBLE

- 1. Sections Affected**
R7-2-615
- Rulemaking Action**
Amend
- 2. The statutory authority for the rulemaking, including both the authorizing statute (general) and the statutes the rules are implementing (specific):**
Authorizing statute: A.R.S. § 15-203(A)(1)
Implementing statute: Not applicable
- 3. The effective date of the rules:**
July 1, 2011
- 4. A list of all previous notices appearing in the Register addressing the exempt rules:**
Not applicable
- 5. The name and address of agency personnel with whom persons may communicate regarding the rulemaking:**
Name: Vince Yanez, Executive Director
State Board of Education
Address: 1535 W. Jefferson St.
Phoenix, AZ 85007
Telephone: (602) 542-5057
Fax: (602) 542-3046
E-mail: vince.yanez@azed.gov
- 6. An explanation of the rule, including the agency's reasons for initiating the rule, including the statutory citation to the exemption from the regular rulemaking procedures:**
The purpose of the reading endorsement rule change is to strengthen the requirements for a reading endorsement and further define the levels of reading allowing for greater specialization.
Pursuant to A.R.S. § 41-1005(F) the State Board of Education is exempt from standard rulemaking procedures.
- 7. A reference to any study relevant to the rule that the agency reviewed and either relied on or did not rely on in its evaluation of or justification for the rule, where the public may obtain or review each study, all data underlying each study, and any analysis of each study and other supporting material:**
Not applicable
- 8. A showing of good cause why the rule is necessary to promote a statewide interest if the rule will diminish a previous grant of authority of a political subdivision of this state:**

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Not applicable

9. The summary of the economic, small business and consumer impact:

The rules are not expected to have any economic impact on small businesses nor have any impact upon school districts and charter schools.

10. A description of the changes between the proposed rules, including supplemental notices and final rules (if applicable):

Not applicable

11. A summary of the comments made regarding the rule and the agency response to them:

As required by the Board's rulemaking procedures, a public hearing was held on March 16, 2010. The following is a summary of the public comment received at this hearing:

- The rule as drafted does not specify that the practicum requirement must take place in the context of reading instruction. This portion of the rule should be amended to clarify this requirement.

Agency response: Prior to final adoption, the rule was amended to account for this discrepancy.

- The rule does not require prerequisites to the practicum component. Presently, the three Regent's universities require that specific coursework be completed before a candidate may take his/her practicum. The rule should be amended to align with the practice of these universities.

Agency response: This prerequisite requirement applies to the Regent's universities. Other preparation programs do not include this requirement; therefore, the rule was not amended.

- The Board should not allow a passing score on the professional knowledge portion of the AEPA to substitute for the specified 21 semester hours of coursework. The test alone is an insufficient measure of competency.

Agency response: It is the Board's position that there should be multiple options for individuals seeking reading endorsements. The test is created specifically for this purpose. Individuals may demonstrate competency through either the identified coursework, or by passing the appropriate proficiency assessment.

12. Any other matters prescribed by statute that are applicable to the specific agency or to any specific rule or class of rules:

Not applicable

13. Incorporations by reference and their location in the rules:

Not applicable

14. Was this rule previously made as an emergency rule? If so, please indicate the Register citation:

Not applicable

15. The full text of the rule follows:

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CHAPTER 2. STATE BOARD OF EDUCATION

ARTICLE 6. CERTIFICATION

Section

R7-2-615. Endorsements

ARTICLE 6. CERTIFICATION

R7-2-615. Endorsements

- A. An endorsement shall be automatically renewed with the certificate on which it is posted.
- B. Except as noted, all endorsements are subject to the general certification provisions in R7-2-607.
- C. Endorsements which are optional as specified herein may be required by local governing boards.
- D. Special subject endorsements – grades K through 12-
 1. Special subject endorsements shall be issued in the area of art, computer science, dance, dramatic arts, music, or physical education.
 2. Special subject endorsements are optional.
 3. The requirements are:
 - a. An Arizona elementary, secondary, or special education certificate;
 - b. One course in the methods of teaching the subject at the elementary level;
 - c. One course in the methods of teaching the subject at the secondary level; and
 - d. One of the following:

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- i. Thirty semester hours of courses in the subject area; or
 - ii. A passing score on the subject area portion of the Arizona Teacher Proficiency Assessment, if an assessment has been adopted by the Board.
- E. Mathematics Specialist Endorsement – grades K through eight
 1. The mathematics specialist endorsement is optional.
 2. The requirements are:
 - a. An Arizona elementary or special education certificate;
 - b. Three semester hours of courses in the methods of teaching elementary school mathematics; and
 - c. Fifteen semester hours of courses in mathematics education for teachers of elementary or middle school mathematics.
- ~~F. Reading Specialist Endorsement – grades K-12~~
 - ~~1. The reading specialist endorsement shall be required of an individual in the position of reading specialist, reading consultant, remedial reading teacher, special reading teacher, or in a similar position.~~
 - ~~2. The requirements are:~~
 - ~~a. An Arizona elementary, secondary, or special education certificate; and~~
 - ~~b. Fifteen semester hours of courses to include decoding, diagnosis and remediation of reading difficulties, and practicum in reading.~~
- F. Reading Endorsement
 1. A reading endorsement shall be required of an individual in the position of reading or literacy specialist, reading or literacy coach, and reading or literacy interventionist.
 2. Reading Endorsement for grades K through eight. The requirements are:
 - a. A valid Arizona elementary special education or early childhood certificate.
 - b. Three years of full-time teaching experience.
 - c. Three semester hours of a supervised field experience or practicum in reading completed for the grades K through eight, and
 - d. One of the following:
 - i. Twenty-one semester hours beyond requirements of initial provisional or standard teaching certificate to include the following:
 - 1) Three semester hours in the theoretical and research foundations of language and literacy;
 - 2) Three semester hours in the essential elements of elementary reading and writing instruction (K through eight);
 - 3) Three semester hours in the elements of elementary content area reading and writing (K through eight);
 - 4) Six total semester hours in reading assessment systems;
 - 5) Three semester hours in leadership; and
 - 6) Three semester hours of elective courses in an area of focus that will deepen knowledge in the teaching of reading to elementary students, such as children’s literature, or teaching reading to English Language Learners.
 - ii. Proof of a comparable valid reading specialist certificate or endorsement from another state may be substituted for the requirements described in subsections (F)(2)(c) and (d)(i).
 - e. A passing score on the reading endorsement professional knowledge portion of the Arizona Educator Proficiency Assessment for grades K through eight may be substituted for 21 semester hours of reading endorsement coursework as described in subsection (F)(2)(d)(i).
 3. Reading Endorsement for grades six through 12. The requirements are:
 - a. A valid Arizona elementary, secondary, or special education certificate;
 - b. Three years of full-time teaching experience;
 - c. Three semester hours of supervised field experience or practicum in reading completed for the grades six through 12; and
 - d. One of the following:
 - i. Twenty-one semester hours beyond requirements of initial provisional or standard teaching certificate to include the following:
 - 1) Three semester hours in the theoretical and research foundations of language and literacy;
 - 2) Three semester hours in the essential elements of reading and writing instruction for adolescents (grades six through 12);
 - 3) Three semester hours in the elements of content area reading and writing for adolescents (grades six through 12);
 - 4) Six total semester hours in reading assessment systems;
 - 5) Three semester hours in leadership; and
 - 6) Three semester hours of elective courses in an area of focus that will deepen knowledge in the teaching of reading such as adolescent literature, or teaching reading to English Language Learners.

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- vi. Three semester hours of courses dealing with school, community, and family culture and parental involvement in programs of instruction for non-English-language-background students; and
 - vii. Three semester hours of courses in methods of teaching and evaluating handicapped children from non-English-language backgrounds. These hours are only required for bilingual endorsements on special education certificates.
 - c. A valid bilingual certificate or endorsement from another state may be substituted for the courses described in subsection (H)(4)(b);
 - d. Practicum in a bilingual program or two years of verified bilingual teaching experience; and
 - e. Proficiency in a spoken language other than English, verified by the language department of an accredited institution except in the case of Spanish and American Indian languages. Spanish language proficiency shall be demonstrated by passing the Arizona Classroom Spanish Proficiency Examination approved by the Board. American Indian language proficiency shall be verified by an official designated by the appropriate tribe.
- I. English as a Second Language (ESL) Endorsements – grades K through 12**
- 1. An ESL or bilingual endorsement is required of an individual who is an ESL classroom teacher, ESL specialist, ESL resource teacher, or otherwise responsible for providing ESL instruction.
 - 2. The provisional ESL endorsement is valid for three years and is not renewable. The requirements are:
 - a. An Arizona elementary, secondary, or special education, or vocational certificate; and
 - b. Six semester hours of courses specified in subsection (I)(3)(b), including at least one course in methods of teaching ESL students.
 - 3. The requirements for the ESL endorsement are:
 - a. An Arizona elementary, secondary, special education, or vocational certificate;
 - b. Completion of an ESL education program from an accredited institution or the following courses:
 - i. Three semester hours of courses in foundations of instruction for non-English-language-background students. Three semester hours of courses in the nature and grammar of the English language, taken before January 1, 1999, may be substituted for this requirement;
 - ii. Three semester hours of ESL methods;
 - iii. Three semester hours of teaching of reading and writing to limited-English-proficient students;
 - iv. Three semester hours of assessment of limited-English-proficient students;
 - v. Three semester hours of linguistics; and
 - vi. Three semester hours of courses dealing with school, community, and family culture and parental involvement in programs of instruction for non-English-language-background students.
 - c. Three semester hours of a practicum or two years of verified ESL or bilingual teaching experience, verified by the district superintendent;
 - d. Second language learning experience, which may include sign language. Second language learning experience may be documented by any of the following:
 - i. Six semester hours of courses in a single second language, or the equivalent, verified by the department of language, education, or English at an accredited institution;
 - ii. Completion of intensive language training by the Peace Corps, the Foreign Service Institute, or the Defense Language Institute;
 - iii. Placement by the language department of an accredited institution in a third-semester level;
 - iv. Placement at level 1-intermediate/low or more advanced score on the Oral Proficiency Interview, verified by the American Council for the Teaching of Foreign Languages;
 - v. Passing score on the Arizona Classroom Spanish Proficiency Examination approved by the Board; or
 - vi. Proficiency in an American Indian language, verified by an official designated by the appropriate tribe.
 - e. A valid ESL certificate or endorsement from another state may be substituted for the requirements described in subsection (I)(3)(b), (c), and (d).
- J. Structured English Immersion (SEI) Endorsements – grades K through 12**
- 1. From and after August 31, 2006, an SEI, ESL or bilingual endorsement is required of all classroom teachers, supervisors, principals and superintendents. For purposes of this rule, “supervisor,” “principal” and “superintendent” means an individual who holds a supervisor, principal or superintendent certificate.
 - 2. The provisional SEI endorsement is valid for three years and is not renewable. The requirements are:
 - a. An Arizona elementary, secondary, special education, career and technical education, supervisor, principal or superintendent certificate; and
 - b. For teachers, supervisors, principals and superintendents certified on or after August 31, 2006, three semester hours of courses in Structured English Immersion methods of teaching English Language Learner (ELL) students, including but not limited to instruction in SEI strategies, teaching with the ELL Proficiency Standards adopted by the Board and monitoring ELL student academic progress using a variety of assessment tools; or
 - c. For teachers, supervisors, principals and superintendents certified before August 31, 2006, one semester hour or 15 clock hours of professional development in Structured English Immersion methods of teaching ELL students,

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including but not limited to instruction in SEI strategies, teaching with the ELL Proficiency Standards adopted by the Board and monitoring ELL student academic progress using a variety of assessment tools through a training program that meets the requirements of A.R.S. § 15-756.09(B).

3. The requirements for the SEI endorsement are:
 - a. An Arizona elementary, secondary, special education, career and technical education, supervisor, principal, or superintendent certificate; and
 - b. Qualification for the provisional SEI endorsement, and either:
 - i. Three semester hours of courses related to the teaching of the English Language Learner Proficiency Standards adopted by the State Board of Education, including but not limited to instruction in SEI strategies, teaching with the ELL Proficiency Standards adopted by the Board and monitoring ELL student academic progress using a variety of assessment tools; or
 - ii. Completion of 45 clock hours of professional development in the teaching of the English Language Learner Proficiency Standards adopted by the State Board of Education, including but not limited to instruction in SEI strategies, teaching with the ELL Proficiency Standards adopted by the Board and monitoring ELL student academic progress using a variety of assessment tools through a training program that meets the requirements of A.R.S. § 15-756.09(B).
4. Nothing in this rule prevents school districts from requiring certified staff to obtain an ESL or bilingual endorsement as a condition of employment.
5. The requirements for a Provisional SEI endorsement may be waived for a period not to exceed one year in accordance with certification reciprocity as prescribed in R7-2-621.
6. The requirements for a Provisional SEI endorsement may be waived for a period not to exceed one year for individuals who graduate from administrator or teacher preparation programs that are not approved by the State Board of Education and meet all other applicable certification requirements.
7. The requirements for a Provisional SEI endorsement may be waived for a period not to exceed one year for individuals who apply and otherwise qualify for a Provisional or Standard Career and Technical Education Certificate pursuant to R7-2-612 under any option that does not require a valid Arizona teaching certificate.
8. An ESL or Bi-lingual endorsement obtained by a supervisor, principal, or superintendent on an Arizona teaching certificate may be added to a supervisor, principal, or superintendent certificate in order to satisfy the requirement in ~~R7-2-615(J)(1)~~ subsection (J)(1).

K. Gifted Endorsements – grades K through 12

1. A gifted endorsement is required of individuals whose primary responsibility is teaching gifted students.
2. The provisional gifted endorsement is valid for three years and is not renewable. The requirements are an Arizona elementary, secondary, or special education certificate and one of the following:
 - a. Two years of verified teaching experience in which most students were gifted;
 - b. Ninety clock hours of verified in-service training in gifted education; or
 - c. Six semester hours of courses in gifted education.
3. Requirements for the gifted endorsement are:
 - a. An Arizona elementary, secondary, or special education certificate;
 - b. Completion of nine semester hours of upper division or graduate level courses in an academic discipline such as science, mathematics, language arts, foreign language, social studies, psychology, fine arts, or computer science; and
 - c. Two of the following:
 - i. Three years of verified teaching experience in gifted education as a teacher, resource teacher, specialist, or similar position, verified by the district; or
 - ii. A minimum of 135 clock hours of verified in-service training in gifted education; or
 - iii. Completion of 12 semester hours of courses in gifted education. District in-service programs in gifted education may be substituted for up to six semester hours of gifted education courses. Fifteen clock hours of in-service is equivalent to one semester hour. In-service hours shall be verified by the district superintendent or personnel director. Practicum courses shall not be accepted toward this requirement; or
 - iv. Completion of six semester hours of practicum or two years of verified teaching experience in which most students were gifted.

L. Early Childhood Education Endorsement - birth through age 8

1. When combined with an Arizona elementary education teaching certificate or an Arizona special education teaching certificate, the Early Childhood Endorsement may be used in lieu of an early childhood education certificate as described in R7-2-608. When combined with an Arizona cross-categorical, specialized special education, or severe and profound teaching certificate as described in R7-2-611, the Early Childhood endorsement may be used in lieu of an Early Childhood Special Education certificate.
2. An endorsement shall be automatically renewed with the certificate on which it is posted.
3. The requirements are:

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- a. A valid Arizona elementary education teaching certificate as provided in R7-2-609 or a valid Arizona special education teaching certificate as provided in R7-2-611;
 - b. Early childhood education coursework and practicum experience which includes both of the following:
 - i. Twenty one semester hours of early childhood education courses to include all of the following areas of study:
 - (1) Foundations of early childhood education;
 - (2) Child guidance and classroom management;
 - (3) Characteristics and quality practices for typical and atypical behaviors of young children;
 - (4) Child growth and development, including health, safety and nutrition;
 - (5) Child, family, cultural and community relationships;
 - (6) Developmentally appropriate instructional methodologies for teaching language, math, science, social studies and the arts;
 - (7) Early language and literacy development;
 - (8) Assessing, monitoring and reporting progress of young children; and
 - ii. A minimum of eight semester hours of practicum including:
 - (1) A minimum of four semester hours in a supervised field experience, practicum, internship or student teaching setting serving children birth through preschool. One year of full-time verified teaching experience with children in birth through preschool may substitute for this student teaching experience. This verification may come from a school-based education program or center-based program licensed by the Department of Health Services or regulated by tribal or military authorities; and
 - (2) A minimum of four semester hours in a supervised student teaching setting serving children in kindergarten through grade three. One year of full-time verified teaching experience with children in kindergarten through grade three in an accredited school may substitute for this student teaching experience;
 - c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety;
 - d. A passing score on the early childhood professional knowledge portion of the Arizona Educator Proficiency Assessment may be substituted for the 21 semester hours of early childhood education courses as described in subsection (L)(3)(b)(i); and
 - e. A passing score on the early childhood subject knowledge portion of the Arizona Educator Proficiency Assessment.
4. Teachers with a valid Arizona elementary education certificate or Arizona special education certificate as of July 1, 2012 meet the requirements of this Section with evidence of the following:
- a. A minimum of three years infant/toddler, preschool or kindergarten through grade three classroom teaching experience within 10 years prior to July 1, 2012; and
 - b. A passing score on the early childhood subject knowledge portion of the Arizona Educator Proficiency Assessment.
- M. Library-Media Specialist Endorsement – grades K through 12**
1. The library-media specialist endorsement is optional.
 2. Requirements are:
 - a. An Arizona elementary, secondary, or special education certificate;
 - b. A passing score on the Library Media Specialist portion of the Arizona Teacher Proficiency Assessment. A Master's degree in Library Science may be substituted for a passing score on the assessment; and
 - c. One year of teaching experience.
- N. Middle Grade Endorsement – grades five through nine**
1. The middle grade endorsement is optional. The middle grade endorsement may expand the grades a teacher is authorized to teach on an elementary or secondary certificate.
 2. The requirements are:
 - a. An Arizona elementary or secondary certificate; and
 - b. Six semester hours of courses in middle grade education to include:
 - i. One course in early adolescent psychology;
 - ii. One course in middle grade curriculum; and
 - iii. A practicum or one year of verified teaching experience, in grades five through nine.
- O. Drivers Education Endorsement**
1. The drivers education endorsement is optional.
 2. The requirements are:
 - a. An Arizona teaching certificate;
 - b. A valid Arizona driver's license;
 - c. One course in each of the following:
 - i. Safety education,
 - ii. Driver and highway safety education, and

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- iii. Driver education laboratory experience; and
 - d. A driving record with less than seven violation points and no revocation or suspension of driver's license within the two years preceding application.
- P. Cooperative Education Endorsement – grades K through 12**
- 1. The cooperative education endorsement is required for individuals who coordinate or teach vocational cooperative education.
 - 2. The requirements are:
 - a. A provisional or standard vocational certificate in the areas of agriculture, business, family and consumer sciences, health occupations, marketing, or industrial technology; and
 - b. One course in vocational cooperative education.