

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF AGRICULTURE

[M07-364]

- 1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
P1-302: Department Inspections
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issue Date: January 11, 2001
- 3. Summary of the contents of the substantive policy statement:**
Substantive policy P1-302 sets forth the Department's protocols for conducting inspections in compliance with A.R.S. § 41-1009. The substantive policy lists common Department activities exempted from the statute, provides a Notice of Inspection Rights form in order to comply with A.R.S. § 41-1009(B) & (C), provides a form Agency Action Update Letter in order to comply with A.R.S. § 41-1009(H), and provides a Waiver of Further Notification form. The substantive policy also defines when an inspection is concluded, sets out procedures for conducting wind-shield inspections, and identifies when a regulated person has waived his or her rights under A.R.S. § 41-1009 as allowed by A.R.S. § 41-1004.
- 4. A statement as to whether the substantive policy statement is a new statement or a revision:**
Revision
- 5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Office of the Director
Address: Department of Agriculture
1688 W. Adams, Rm. 235
Phoenix, AZ 85007
Phone: (602) 542-0990
Fax: (602) 542-5420
- 6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of the policy statement can be obtained by filling out a Public Document Request and are available at no charge from the Department of Agriculture, 1688 W. Adams, Rm. 122, Phoenix, AZ 85007

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF HEALTH SERVICES

[M07-358]

- 1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
SP-082-PHS-EMS/SP-034-DLS-OMF: Emergency Medical Technicians (EMTs) Practicing in Hospitals
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
July 1, 2007

Notices of Substantive Policy Statements

3. Summary of the contents of the substantive policy statement:

The substantive policy statement notifies the public of the Arizona Department of Health Services' position regarding emergency medical technicians (EMTs) practicing in hospitals.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Terry Mullins, Bureau Chief
Address: Department of Health Services
Bureau of Emergency Medical Services and Trauma System
150 N. 18th Ave., Ste. 540
Phoenix, AZ 85007-3248

Telephone: (602) 364-3150
Fax: (602) 364-3568
E-mail: mullint@azdhs.gov

or

Name: Kathy McCanna, Program Manager
Address: Department of Health Services
Office of Medical Facilities
150 N. 18th Ave., Ste. 450
Phoenix, AZ 85007-3248

Telephone: (602) 364-2841
Fax: (602) 364-4764
E-mail: mccannk@azdhs.gov

or

Name: Kathleen Phillips, Rules Administrator and Administrative Counsel
Address: Department of Health Services
Office of Administrative Rules
1740 W. Adams St., Ste. 200
Phoenix, AZ 85007-3248

Telephone: (602) 542-1264
Fax: (602) 364-1150

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A copy of the substantive policy statement may be obtained from the Department of Health Services' web site by selecting the appropriate link under "Division of Public Health Services" or under "Division of Licensing Services" at http://www.azdhs.gov/diro/admin_rules/substantive.htm. A copy of the substantive policy statement may also be obtained from the Department of Health Services, Bureau of Emergency Medical Services and Trauma System, 150 N. 18th Ave., Ste. 540, Phoenix, AZ 85007 or Office of Medical Facilities, 150 N. 18th Ave., Ste. 450, Phoenix, AZ 85007. The Department charges 25¢ per page for copying. Payment may be made with cash or by check or money order made payable to the Arizona Department of Health Services.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

STATE LAND DEPARTMENT

[M07-351]

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Copy of documents; procedures and costs; State Land Department Policy No. P86-1

2. Date the substantive policy statement was issued and the effective date of the policy statement if difference from the issuance date:

Issued: March 18, 1986

Amended: June 19, 2007

3. Summary of the contents of the substantive policy statement:

This policy statement informs the general public of fees charged for various types of copies of documents and other records of the Department. The fees are either discretionary or statutory.

4. A statement as to whether the substantive policy statement is a new statement or a revision.

This statement is a revised substantive policy statement.

5. The name and address of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Richard B. Oxford, Director
Land Information, Title & Transfer Division

Address: Arizona State Land Department
1616 W. Adams
Phoenix, AZ 85007

Telephone: (602) 542-4602

Fax: (602) 542-5223

E-mail: Roxford@land.az.gov

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Address: State Land Department
Public Records, 1st Floor
1616 W. Adams
Phoenix, AZ 85007

Telephone: (602) 542-4631

Cost for Obtaining Copy of Policy Memo:

Copies made by public: \$0.25 page

Copies made by staff: \$1.00 page