

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF HEALTH SERVICES

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

SP-058-PHS-EDC, Health Care Institution Administrator Reporting

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Date of issuance: September 23, 2004

Effective date: October 2, 2004

3. Summary of the contents of the substantive policy statement:

The substantive policy statement notifies the public how the Department interprets R9-6-202(B) and Table 1 reporting requirement for an administrator of a health care institution in which a case or suspect case of a communicable disease listed in Table 1 is diagnosed, treated, or detected or an occurrence listed in Table 1 is detected.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Shoana Anderson, Epidemiology Program Manager

Address: Department of Health Services
Office of Infectious Disease Services
150 N. 18th Ave.
Phoenix, AZ 85007

Telephone: (602) 364-3676

Fax: (602) 364-3199

or

Name: Kathleen Phillips, Rules Administrator

Address: Department of Health Services
Office of Administrative Rules
1740 W. Adams St., Suite 202
Phoenix, AZ 85007

Telephone: (602) 542-1264

Fax: (602) 364-1150

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A copy of the substantive policy statement may be obtained from the Arizona Department of Health Services website by selecting the appropriate link under "Division of Public Health Services" at http://www.azdhs.gov/diro/admin_rules/substantive.htm or from the Arizona Department of Health Services, Office of Infectious Disease Services, 150 N. 18th Ave., Phoenix, AZ 85007. The Department charges 25¢ per page for copying. Payment may be made with cash or by check or money order made payable to the Arizona Department of Health Services.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF HEALTH SERVICES

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

SP-059-PHS-EDC, Outbreak Reporting in the Health Care Institution Setting

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Date of issuance: September 23, 2004

Effective date: October 2, 2004

3. Summary of the contents of the substantive policy statement:

The substantive policy statement notifies the public how the Department interprets R9-6-202(B) and Table 1 reporting requirement for an administrator of a health care institution in which an outbreak required to be reported in Table 1 is detected.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new substantive policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

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