

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

ARIZONA HEALTH CARE COST CONTAINMENT SYSTEM – ADMINISTRATION

1. Subject of the substantive policy statement and the substantive policy statement number by which the document or policy statement is referenced:

The subject of this policy statement incorporates:

- a. SSN requirement for KidsCare applicants.
- b. Who must sign an application.
- c. Projecting and calculating monthly income.

KidsCare Transmittal #55

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

February 1, 2004

3. Summary of the contents of the substantive policy statement:

This substantive policy statement incorporated the following revisions:

- a. SSN requirement for KidsCare Applicants. All KidsCare applicants must have or apply for a Social Security Number prior to approval.
- b. Who must sign an application. The person authorized to sign the application must sign under penalty of perjury. This aligns KidsCare with Medicaid application signature requirements.
- c. Projecting and calculating monthly income. Income calculation methods are standardized between KidsCare and DES Title XIX Medicaid categories.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

Revision

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Nancy Noto
Address: AHCCCS
Division of Member Services
801 E. Jefferson, MD2300
Phoenix, AZ 85034

Telephone: (602) 417-4512

or

Name: Barb Ledder
Address: AHCCCS
Office of Legal Assistance
701 E. Jefferson, MD 6200
Phoenix, AZ 85034

Telephone: (602) 417-4580

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of the manual may be obtained from the Division of Member Services. A fee may be assessed.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

ARIZONA HEALTH CARE COST CONTAINMENT SYSTEM – ADMINISTRATION

1. Subject of the substantive policy statement and the substantive policy statement number by which the document or policy statement is referenced:

This statement includes the increase in the monthly premium for KidsCare members.

KidsCare Transmittal #56

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

February 1, 2004

3. Summary of the contents of the substantive policy statement:

The monthly premium for households whose income is greater than 150 percent FPL and less than or equal to 175 percent FPL, is increased from \$10.00 to \$20.00 for one eligible child and from \$15.00 to \$30.00 for two or more eligible children. The monthly premium for a household whose income is greater than 175 percent FPL and less than or equal to 200 percent FPL, is increased from \$20.00 to \$25.00 for one eligible child and from \$25.00 to \$35.00 for two or more eligible children.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

Revision

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