

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that this substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

ARIZONA MEDICAL BOARD

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

Explanation of Board Actions and Overview of Complaint Categories (SPS #9)

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Adopted by the Board on May 14, 2003. Effective upon publication.

3. Summary of the contents of the substantive policy statement:

The Board adopted disciplinary rules to inform the public and licensees of possible sanctions for acts of unprofessional conduct. *See A.A.C. R4-16-501 et seq.* The Board has prepared this guideline as an explanation of Board actions and an overview of complaint categories to further assist the public and licensees by explaining the actions the Board may take, defining what those actions are, and presenting an overview of the complaint categories the Board adjudicates.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

New statement

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Legislative Liaison
Address: Arizona Medical Board
9545 E. Doubletree Ranch Road
Scottsdale, AZ 85258
Telephone: (480) 551-2700

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of all guidance documents and substantive policy statements referenced are available from the Arizona Medical Board through its web site at www.azmboard.org, or by phoning, writing, or visiting the Arizona Medical Board at the address in item #5. A nominal fee may be charged for photocopies.