

## NOTICES OF SUBSTANTIVE POLICY STATEMENT

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statement does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

#### ARIZONA DEPARTMENT OF WATER RESOURCES

**1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

WL11 Well Abandonment Handbook

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

The substantive policy statement was issued on September 20, 2001.

**3. Summary of the contents of the substantive policy statement:**

The Director of Water Resources issues a Well Abandonment Handbook to assist well owners and well drillers in complying with the Arizona Department of Water Resources' well abandonment rule, A.A.C. R12-15-816. The Well Abandonment Handbook provides a step-by-step guide to the abandonment of a well in a manner that complies with the well abandonment rule, including a description of abandonment procedures that the Department considers to be adequate to seal a well in a manner that complies with the requirement that the abandonment of a well be accomplished through filing or sealing the well so as to prevent the well from being a channel allowing the vertical movement of water. The Well Abandonment Handbook is attached to the substantive policy statement.

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a new substantive policy statement.

**5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Rose Mae Nokes  
Administrative Services Officer

Address: Arizona Department of Water Resources  
500 North Third Street  
Phoenix, AZ 85004

Telephone: (602) 417-2420

**6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Name: Creola Lasky  
Administrative Assistant, Records Management Unit

Address: Arizona Department of Water Resources  
500 North Third Street  
Phoenix, AZ 85004

Telephone: (602) 417-2405

Copies are available at \$.25 per page.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**STATE REAL ESTATE DEPARTMENT**

- 1. Title of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**  
Auction of Real Property (No. 28)
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**  
Issued: November 28, 2001
- 3. Summary of the contents of the substantive policy statement:**  
This policy statement clarifies how the auction of real property may be facilitated through the use of an auctioneer.
- 4. A statement as to whether the substantive policy statement is a new statement or a revision:**  
This statement is a new statement.
- 5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**  
Name: Cindy Wilkinson  
Address: Arizona Department of Real Estate  
2910 N. 44th St., Suite 100  
Phoenix, AZ 85018  
Telephone: (602) 468-1414, ext. 100
- 6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**  
A copy of the substantive policy statement may be downloaded from the Department's Web site (<http://www.re.state.az.us>), or it may be obtained from the Department for a fee of 25¢ per page copying charge.