

## NOTICES OF SUBSTANTIVE POLICY STATEMENT

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statement does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

**DEPARTMENT OF HEALTH SERVICES  
EMERGENCY MEDICAL SERVICES**

**1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

#SP-043-PHS-EMS

EMS 317: Recertification Requirements for an Emergency Medical Technician Who Applies for Recertification within 30 Calendar Days after the Emergency Medical Technician's Certification has Expired

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

September 7, 2001

**3. Summary of the contents of the substantive policy statement:**

The purpose of this substantive policy statement is to inform the general public of the Department's current policy on recertification requirements for emergency medical technicians who apply for recertification within 30 calendar days after the emergency medical technician's certification has expired.

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a new substantive policy statement.

**5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Kathleen Phillips  
Address: Department of Health Services  
1740 W. Adams Street, Room 102  
Phoenix, AZ 85007

Telephone: (602) 542-1264

Fax: (602) 364-1150

or

Name: Judi Crume, Ph.D.  
Address: Department of Health Services, Bureau of Emergency Medical Services  
1651 E. Morten, Suite 130  
Phoenix, AZ 85020

Telephone: (602) 861-0708

Fax: (602) 861-9812

**6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A copy of the substantive policy statement may be obtained from the Department of Health Services, Bureau of Emergency Medical Services, 1651 E. Morten, Suite 130, Phoenix, AZ 85020 for a 25¢ per-page copying charge. Payment is accepted in cash or money order made payable to the Department of Health Services.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**DEPARTMENT OF HEALTH SERVICES**

**1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

SP-009-ALS-CCL, Immunization Records Required in a Child Care Facility

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

August 30, 2001

**3. Summary of the contents of the substantive policy statement:**

The substantive policy statement describes the Department's interpretation of the following requirements in A.A.C. R9-5-305:

- a. That a child care facility obtain documentation of a child's immunizations on an immunization record,
- b. That a staff member update a child's immunization record when a parent provides evidence of immunization, and
- c. That a staff member document in a child's immunization record the date on which the child's parent is notified of a required immunization.

The substantive policy statement also describes the Department's interpretation of the requirement in A.A.C. R9-5-304(B)(10) that a child's Emergency, Information, and Immunization Record card contain the child's immunization record.

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a new substantive policy statement.

**5. The name, address and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Lourdes Ochoa, Health Services Program Manager III

Address: Department of Health Services, Office of Child Care Licensure  
1647 E. Morten Avenue, Suite 230  
Phoenix, AZ 85020

Telephone: (602) 674-4220

Fax: (602) 861-0674

or

Name: Kathleen Phillips, Rules Administrator

Address: Department of Health Services, Office of Administrative Rules  
1740 W. Adams Street, Room 102  
Phoenix, AZ 85007

Telephone: (602) 542-1264

Fax: (602) 364-1150

**6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A copy of the substantive policy statement may be obtained from the Department of Health Services, Office of Child Care Licensure at 1647 E. Morten Avenue, Suite 230, Phoenix, AZ 85020. The Department charges 25¢ per page for copying. Payment may be made by cash, check, or money order made payable to the Arizona Department of Health Services.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**DEPARTMENT OF INSURANCE**

- 1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**  
Health Care Appeals Procedures for External Independent Review (Regulatory Bulletin 2001-10)
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**  
July 24, 2001
- 3. Summary of the contents of the substantive policy statement:**  
This bulletin concerns the proper submission of cases for review and the billing procedures for services performed under this portion of the health care appeals law.
- 4. A statement as to whether the substantive policy statement is a new statement or a revision:**  
This is a new statement.
- 5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**  
Name: Vista Thompson Brown  
Address: Department of Insurance  
2910 N. 44th St., Suite 210  
Phoenix, AZ 85018  
Telephone: (602) 912-8456  
Fax: (602) 912-8452
- 6. Information about where a person may obtain a copy of the substantive policy statement:**  
Copies of this policy may be obtained from the Internet at [www.state.az.us/id](http://www.state.az.us/id) or from the person listed in item #5 for 25¢ per page.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**DEPARTMENT OF INSURANCE**

- 1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**  
Information Privacy Issues (Regulatory Bulletin 2001-11)
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**  
August 31, 2001
- 3. Summary of the contents of the substantive policy statement:**  
This bulletin addresses insurers' obligations under Arizona's Information and Privacy Protection Act; discusses how SB 1288 amended the Privacy Act; and addresses questions that have arisen regarding the Department's interpretation and enforcement of the Privacy Act.
- 4. A statement as to whether the substantive policy statement is a new statement or a revision:**  
This is a new statement.
- 5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**  
Name: Vista Thompson Brown  
Address: Department of Insurance  
2910 N. 44th St., Suite 210  
Phoenix, AZ 85018  
Telephone: (602) 912-8456

*Arizona Administrative Register*  
**Notices of Substantive Policy Statement**

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Fax: (602) 912-8452

**6. Information about where a person may obtain a copy of the substantive policy statement:**

Copies of this policy may be obtained from the Internet at [www.state.az.us/id](http://www.state.az.us/id) or from the person listed in item #5 for 25¢ per page.

**NOTICE OF SUBSTANTIVE POLICY STATEMENTS**

**DEPARTMENT OF REVENUE**

**1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

Sale and/or Delivery of Water, TPR-01-2

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

August 20, 2001

**3. Summary of the contents of the substantive policy statement:**

The application of the transaction privilege tax to the sale and/or delivery of water including retailers, water haulers, cooperatives and municipalities, and government entities in fulfillment of governmental purposes versus proprietary activities.

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a new statement.

**5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**

Address: Department of Revenue, Tax Research and Analysis  
1600 W. Monroe  
Phoenix, AZ 85007

Phone: (602) 542-4672

**6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Address: Department of Revenue, Taxpayer Information and Assistance  
P.O. Box 29086  
Phoenix, AZ 85038-9086

Phone: (602) 255-2060 or (800) 843-7196

This information is also available by visiting our web site at <http://www.revenue.state.az.us>.