

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-101(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statement does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF HEALTH SERVICES

- 1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
SP-009-ALS-ALF, Documentation of Vaccinations
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issue Date: June 22, 2000
- 3. Summary of the contents of the substantive policy statement:**
This substantive policy statement is to inform the general public of the Department's approach to documenting compliance with new Laws 2000, Chapter 101, which requires assisted living facilities to make vaccinations for influenza and pneumonia available onsite to each resident on an annual basis.
- 4. A statement as to whether the substantive policy statement is a new statement or a revision:**
New
- 5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Kathleen Phillips, Rules Administrator
Address: Department of Health Services
1740 West Adams, Suite 102
Phoenix, Arizona 85007
Telephone: (602) 542-1264
Fax: (602) 542-1290
or
Name: Lisa Wynn, Program Manager
Address: Department of Health Services
Assurance and Licensure Services
1647 East Morten, Suite 170
Phoenix, Arizona 85020
Telephone: (602) 674-9775
Fax: (602) 861-0491
- 6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
A copy of the substantive policy statement may be obtained from the Department of Health Services' Office of Long Term Care Licensure for a 25¢ per page copying charge. Payment is accepted in cash, check, or money order made payable in advance to the Department of Health Services.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF HEALTH SERVICES

1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:

SP-008-ALS-LTC, Documentation of Vaccinations

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issue Date: July 6, 2000

3. Summary of the contents of the substantive policy statement:

This substantive policy statement is to inform the general public of the Department's approach to documenting compliance with new Laws 2000, Chapter 101, which requires nursing care institutions to make vaccinations for influenza and pneumonia available onsite to each resident on an annual basis.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

New

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Kathleen Phillips, Rules Administrator

Address: Department of Health Services
1740 West Adams, Suite 102
Phoenix, Arizona 85007

Telephone: (602) 542-1264

Fax: (602) 542-1290

or

Name: Judy Sgrillo, Program Manager

Address: Department of Health Services
Assurance and Licensure Services
1647 East Morten, Suite 130
Phoenix, Arizona 85020

Telephone: (602) 674-9725

Fax: (602) 395-8910

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A copy of the substantive policy statement may be obtained from the Department of Health Services' Office of Long Term Care Licensure for a 25¢ per page copying charge. Payment is accepted in cash, check, or money order made payable in advance to the Department of Health Services.